# **User Manual**

# Document shredder paperCUT-N2115



## Table of contents

Specification The set contains:	3
The set contains:	4
Features:	4
nstallation	5
Safety Rules	5
Warnings	7
Jsing the shredder	8
Helpful Tips for Users	9
Shredder Maintenance	10



# Specification

- Warranty: 1 year
- Safety level (DIN): P-3
- Cutting Type: Strips
- Basket capacity: 21 litres
- Type of disposed documents: paper, plastic cards
- Number of sheets shredded at the same time: 15 sheets
- Size of processed material: 5 x 40 mm
- Shredder: integrated into the housing
- Width of paper slot: 220 m
- Shredding speed: 1.8 m/min
- Duty Cycle: 5 minutes run/ 50 minutes break
- Container Pulled Out Sensor: Yes
- - Overheat indicator: Yes
- - Auto Power On: Yes
- Operating Noise: 65 db
- Wheels: 4 pieces
- Product dimensions: 35.8 x 23.5 x 55.2 cm
- Product Weight: 7.5 kg



3

#### The set contains:

- paperCUT-N2115 Document Shredder
- Integrated power cord
- 4 pieces of wheels
- User manual in English

#### Features:

- DIN P-4 safety level
- 21-litre recycle bin for disposed documents
- Possibility to dispose of paper and plastic cards
- Quiet operation at 65 db
- Up to 15 sheets of paper can be recycled at the same time



# Installation

- The product must only be operated from the power source indicated on the rating label. If you are unsure of the type of power available, consult an electrician.
- Make sure that the electrical outlet is easily accessible and not in close proximity to the shredder.
- The shredder must only be used in an upright position.
- To ensure proper ventilation of the shredder, place it at least 5 cm away from the wall or furniture.

# Safety Rules

1. Please read the manual and follow the rules before use. Keep the instructions.

2. Always switch off the appliance and disconnect it from the power supply before moving, servicing, cleaning, or other than normal operation. Clean the shredder with a damp cloth using a mild soap and water solution.

3. Do not use abrasives or petroleum-based cleaners.

4. Place the product as close as possible to the power source to allow it to be disconnected quickly and easily.

5. Before removing the disposed media container, turn off the power supply. It is recommended that you unplug the power cord before ejecting the container.

6. The product should never be placed near a radiator or other heat source.



7. Do not allow anything to rest on the power cord. Do not place the power cord where there is a danger of stepping on it.

8. If an extension cord is used with this product, make sure that the total amperage (expressed in amps) at the appliances connected to the extension cord does not exceed the rated current of the extension cord.

9. Do not attempt to service this product yourself, as opening or removing the covers may put the user at risk of injury. This may also void the warranty of the shredder.

10. Disconnect the product from the power supply and contact technical support if:

- The power cord or plug is damaged
- The product has been flooded with liquid
- The product has been exposed to rain
- The product is not working properly
- The product casing has been damaged

11. Empty the disposed media bin regularly so as not to impede the destruction of documents.

12. The machine can dispose of paper and credit cards. However, you should only shred one type of media at a time to avoid overloading.



Warnings



REMARK! KEEP THE APPLIANCE AWAY FROM CHILDREN AND PETS! Place the shredder in an area that is less accessible to children.



DO NOT PLACE YOUR FINGERS TOO CLOSE TO THE FEED SLOT, AS THIS CAN CAUSE SERIOUS INJURY.



AVOID LOOSE CLOTHING OR JEWELRY NEAR THE FEEDER SLOT



AVOID BRINGING HAIR CLOSE TO THE FEED SLOT.

NEVER spray any aerosol products directly on or near the shredder.

NEVER dispose of flammable chemicals or materials that have been in contact with flammable chemicals (e.g., nail polish, acetone, gasoline) in the waste bin.

NEVER use any petroleum-based or flammable oils or greases in or near the appliance, as some oils may ignite, causing serious injury. Only lubricants specifically designed for shredder maintenance are acceptable.





NEVER place the shredder near water or heat sources. Direct contact with water should be avoided.



DISCONTINUE USE OF THE SHREDDER IF:



- 1. The paper jamming of the shredder blades has occurred.
- 2. The shredder motor makes a loud and/or erratic noise during operation.
- 3. The shredder blades or paper guides are bent or damaged in any way. Continued use of the shredder in any of the above cases may be potentially dangerous.

# Using the shredder

#### Instructions for use:

- 1. Install the top housing with the shredder onto the waste bin.
- 2. Plug the power cord into any standard 120V AC outlet.
- 3. Slide the switch to the power position.
- 4. Insert paper into the slot to activate the shredder blades.

#### Installation Warnings:

- The shredders have very sharp, exposed cutting blades on the underside of the top housing. Care must be taken when assembling the enclosure with the basket.
- 2. Make sure that the power cord is not damaged in any way and that the electrical outlet is working properly.
- 3. It is normal for grease residues in the engine to burn out during the first few uses. If you notice a slight burning



smell or a slight smoke, you can continue to use the appliance. However, if any of these symptoms persist after using it a few times, you should contact support for assistance.

# Helpful Tips for Users

#### **Clearing jams**

If paper is not properly loaded in the shredder, or if the capacity of the sheets is exceeded, a paper jam may occur. In this case, turn the switch to the REVERSE position, then remove the excess paper from the top and pull it out from the top. TO PREVENT INJURY, DO NOT PLACE YOUR HAND NEAR THE FEED OPENING. Once the paper has been removed, the shredder can resume normal operation. If the jam is not cleared, move the switch back and forth between the REVERSE and AUTO positions until the jam is cleared. If the jam cannot be cleared, unplug the machine and carefully remove the jammed paper by hand.

#### Overheating

If the unit overheats, the unit will automatically shut down to protect the motor and all functions will stop working. In this case, turn off the shredder and unplug it from the socket.

Before restarting, it is necessary to wait for the engine to cool down.

The shredder will not resume operation until the motor temperature has dropped to a safe level.

Once the machine has cooled down, you can plug the shredder back in, turn it on, and resume operation. Empty the waste bin to



avoid filling the bin and to prevent the danger of damage to the cutting mechanism.

#### Emptying the trash

Before cleaning, moving, or emptying the disposed of basket, always switch off the shredder and unplug the power cord from the mains socket. The container should be emptied on a regular basis so as not to impede the operation of the shredder. Do not allow the bin to fill up. This can pull the shredded material back towards the blades and cause a jam.

#### **Staples & Paper Clips**

The shredder safely shreds standard staples and small paper clips. Industrial staples or large staples, large and/or butterfly paper clips, and binder clips should NEVER be shredded in the appliance. Before shredding, they must be removed from the documents.

### Shredder Maintenance

#### Regular lubrication of the blades

- Only use lubricants specifically designed for shredders, such as shredder oil.

- NEVER use spray lubricants.
- Follow the instructions on the shredder lubricant packaging.
- Do not touch the cutting surface.

